



MULTAN ELECTRIC POWER COMPANY

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Office of
The Company Secretary

No. 2266-89/Company Secy

Dated: 23-9-16

1. Mr. Rajan Sultan Pirzada,
House No.257 Tipu Shaheed Road,
Modle Town-A Bahawalpur
2. The Chief Executive Officer,
MEPCO Multan.
3. Muhammad Anwer Sheikh,
Joint Secretary (CF-II), Govt of Pakistan
Finance Division Islamabad
4. Muhammad Suleyman Khan Warraich
Deputy Secretary (DISCO's),
Ministry of Water & Power, Islamabad.
5. Mr. Khalid Masood Khan,
10-Green Lane, Zakaria Town
Bosan Road, Multan.
6. Khawaja Muhammad Azam,
15-16 Ground Floor Muhammad Arcade,
LMQ Road, Multan.
7. Mian Zahid Pervaiz Marral,
14- Altaf Town Tariq Road Multan.
8. Mian Shahid Iqbal
Rehman Villa Bohar Gate, Bahawalpur
9. Mr. Asad Rehman Gillani
Secretary Energy, Govt of Punjab
Energy Department, Lahore.

Sub:-: **MINUTES OF 115TH BOD MEETING HELD ON 10.09.2016**

Enclosed please find herewith Minutes of 115th BOD Meeting held on **10.09.2016 (Saturday)** in MEPCO Conference Room Khanewal Road, Multan, for information and necessary action please.

DA/as above

Copy to

1. Finance Director, MEPCO Ltd Multan.
2. HR/Admn: Director MEPCO Ltd Multan
3. General Manager/ Tech: Dir: MEPCO Ltd Multan
4. General Manager (Op) Distn: MEPCO HQ Multan.
5. General Manager (CS) MEPCO Ltd Multan
6. Chief Engineer (T&G) MEPCO Ltd Multan.
7. Chief Engineer (Development) HQ Multan
8. Chief Engineer (Planning) HQ Multan.
9. DG (IS) MEPCO HQ Multan.
10. Manager (Security) / Transport MEPCO Multan.
11. Manager Internal Audit, MEPCO HQ Multan.
12. Dy: Manager Intelligence MEPCO HQ Multan.
13. Dy: Manager (Public Relations) MEPCO HQ Multan.


COMPANY SECRETARY

For information & necessary action.

MULTAN ELECTRIC POWER COMPANY

MINUTES OF 115th MEPCO B.O.D. MEETING, HELD ON 10.09.2016 (SATURDAY) AT 12:30 PM IN MEPCO CONFERENCE ROOM KHANEWAL ROAD MULTAN.

Present;

| | |
|-----------------------------|-------------------|
| 1. Mr. Rajan Sultan Pirzada | Chairman |
| 2. Mr. Fazalullah Durani | Director/CEO |
| 3. Mr. Khalid Masood Khan | Director |
| 4. Khawaja Muhammad Azam | Director |
| 5. Mr. Zahid Pervez Marral | Director |
| 6. Mian Shahid Iqbal | Director |
| 7. Engr. Sajid Yaqoob | Company Secretary |

The Quorum was in order and the Meeting started with recitation from the Holy Quran by Khawaja Muhammad Azam. The Company Secretary intimated the Board about the "Leave of Absence" received from Muhammad Suleyman Khan, Muhammad Anwer Sheikh & Mr. Asad Rehman Gilani, Members of MEPCO Board. The Board, after due consideration, granted the leave of absence to the honorable Members.

AGENDA ITEM NO.1

To consider and confirm Minutes of 114th BOD Meeting held on 24.08.2016


The Company Secretary presented the Minutes of 114th Board Meeting, held on 24.08.2016. The Board confirmed the Minutes of 114th Board Meeting.

AGENDA ITEM NO.2

Compliance of directives of 114th BOD Meeting held on 24.08.2016.

a) Mr. Khalid Masood Khan, Chairman HR Committee apprised the Board that it was desired by the Board to present the revised Setup for ERP Cell and recommendations of Finance Director upon options proposed by M/s Abacus for Basis and Abaper personnel are still awaited. Furthermore, Time Line for removal of Backlog for each of 3 modules is still pending. The Finance Director apprised the Board that Organogram for ERP Cell will be put up to the Committee, negotiations are under progress with M/s Abacus for providing on site or off site services from Basis and Abaper personnel and considerable progress for removal of Backlog has been achieved. He apprised the Board that he had a visit to FESCO, all the core management is on Board for ERP implementation, a task Committee has been constituted and they have devised a incentive package for the task Team. Furthermore, 4 No. data entry operators have left and approval for replacement of these 4 No. data entry operators is required. The Board accorded its approval and authorized the Finance Director to hire 4 No. Data Entry Operators according to their suitability. After detailed discussion and deliberation the Board expressed its satisfaction upon the progress, however, instructed the Finance Director to ensure that necessary arrangements are made for proper implementation of ERP in MEPCO. The Board further instructed to present the revised setup for ERP, recommendations for hiring of services of Basis and Abaper Personnel from M/s Abacus and timeline for removal of Backlog for each of 3 modules and a proposed incentive package for ERP Team in next Board meeting after vetting of respective Board Committees. The Board also constituted below detailed Committee to review the progress of implementation of the ERP.

| | |
|---------------------------|-----------|
| 1. Mr. Khalid Masood Khan | Convener |
| 2. Finance Director | Member |
| 3. HR & Admin Director | Member |
| 4. Chief Engineer (P&E) | Member |
| 5. Additional DG (IS) | Member |
| 6. Company Secretary | Secretary |

b) The deliberation upon development of System Augmentation Program was deferred to next meeting as its preparation is still under process. 

AGENEDA ITEM NO.3

To consider and accord approval for the following matter relating to HR Committee

i. Approval for creation of posts at newly constructed 132 KV Grid Station Bati Banglow under SS&T Division Sahiwal (GSO Circle Sahiwal).

The agenda was presented by the HR & Admin Director. The Board was intimated that Superintending Engineer (GSO) Circle Sahiwal has sent case for the creation of posts at newly constructed 132 KV Grid Station Bati Banglow under SS&T Division Sahiwal (GSO Circle Sahiwal) vide his office letter No. 3661-64 dated: 26-05-2014 & No. 120/PD GSC dated: 05-01-2016. The case was examined by the MEPCO Scrutiny Committee constituted vide No. 593-G/42839-66 dated: 02-11-2010.

Criteria laid down by WAPDA for Newly Constructed 132 KV Grid Station according to yardstick of 1988 (Small grid station (S) Marks Range 51-100)

- a. Incharge SSO-I = 01 No
- b. Shift SSO-II = 04 Nos
- c. ASSA(Helper) = 04 Nos
- d. Fitter-I = 01 No
- e. Security Guard
 - i. **At Grid Station which has not been declared as key point**
Area upto 08 Kanal = 03 No
 - ii. **Colonies**
For first 15 Residences = 01 No
For every 20 Subsequent Residences = 01 No
- f. **Malies**
 - i. **Grid Station**
Area upto 08 Kanal = 01 No
Area upto 16 Kanal = 02 Nos
Area upto 32 Kanal = 03 Nos
Plus
01 No Mali for every additional 32 Kanal
01 No Horticulturist shall be allowed for each GSO Region
 - ii. **Colonies**
For every 20 Residences 01 No. (Where plantation is not possible and wild growth is not existing Malies will not be provided)
- g. **Sweeper**
 - i. **Grid Station** = 01 No
 - ii. **Colonies** (For every 15 Residences) = 01 No

The detail of posts duly recommended by MEPCO Scrutiny Committee for the above mentioned Grid Station is as under:-

| Sr. No. | Name of posts | Staff admissible under revised Yard Stick-1988 | Posts Recommended for creation | Remarks |
|--------------|----------------|--|--------------------------------|---------|
| 1 | SSO-I Incharge | 01 | 01 | |
| 2 | SSO-II (Shift) | 04 | 04 | |
| 3 | ASSA | 04 | 04 | |
| 4 | Fitter-I | 01 | 01 | |
| 5 | Security Guard | 05 | 05 | |
| 6 | Mali | 03 | 02 | |
| 7 | Sweeper | 02 | 02 | |
| Total | | 20 | 19 | |

Newly constructed 132 KV Grid Station Bati Banglow has been energized on 18-06-2014. The Board was further apprised that the case was presented to HR Committee. The Committee was requested to recommend the case to the Board for its approval for creation of 17 Nos posts for above mentioned Grid Station as recommended by the MEPCO Scrutiny Committee in the interest of work. However, the Committee observed that 2 number posts of Mali and Sweeper are on higher side and instructed to reduce the posts of Mali and Sweeper be reduced to 1 instead of 2. Moreover, as job of Security Guards has been outsourced so, the number of posts of Security Guards would automatically be reduced on proportionate basis. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee. W

Decision.

Considering the recommendations of HR Committee the Board accorded its approval for creation of 17 Nos posts for above mentioned Grid Station.

ii. Approval for creation of posts at newly constructed 132 KV Grid Station Sahiwal-III under SS&T Division Sahiwal (GSO Circle Sahiwal).

The agenda was presented by the HR & Admin Director. The Board was informed that Superintending Engineer (GSO) Circle Sahiwal has sent case for the creation of posts at newly constructed 132 KV Grid Station Sahiwal-III under SS&T Division Sahiwal (GSO Circle Sahiwal) vide his office letter No. 1947-49 dated: 21-03-2014 & No. 5109-11 dated: 21-06-2016. The case was examined by the MEPCO Scrutiny Committee constituted vide No. 593-G/42839-66 dated: 02-11-2010.

Criteria laid down by WAPDA for Newly Constructed 132 KV Grid Station according to yardstick of 1988 (Small grid station (S) Marks Range 51-100)

- a. Incharge SSO-I = 01 No
- b. Shift SSO-II = 04 Nos
- c. ASSA(Helper) = 04 Nos
- d. Fitter-I = 01 No
- e. Security Guard

i. At Grid Station which has not been declared as key point

Area upto 08 Kanal = 03 No

ii. Colonies

For first 15 Residences = 01 No

For every 20 Subsequent Residences = 01 No

f. Malies

i. Grid Station

Area upto 08 Kanal = 01 No

Area upto 16 Kanal = 02 Nos

Area upto 32 Kanal = 03 Nos

Plus

01 No Mali for every additional 32 Kanal

01 No Horticulturist shall be allowed for each GSO Region

ii. Colonies

For every 20 Residences 01 No. (Where plantation is not possible and wild growth is not existing Malies will not be provided)

g. Sweeper

i. Grid Station = 01 No

Colonies

(For every 15 Residences) = 01 No

The detail of posts duly recommended by MEPCO Scrutiny Committee for the above mentioned Grid Station is as under:-

| Sr. No. | Name of posts | Staff admissible under revised Yard Stick-1988 | Posts Recommended for creation | Remarks |
|--------------|----------------|--|--------------------------------|---------|
| 1 | SSO-I Incharge | 01 | 01 | |
| 2 | SSO-II (Shift) | 04 | 04 | |
| 3 | ASSA | 04 | 04 | |
| 4 | Fitter-I | 01 | 01 | |
| 5 | Security Guard | 05 | 05 | |
| 6 | Mali | 03 | 02 | |
| 7 | Sweeper | 02 | 02 | |
| Total | | 20 | 19 | |

Newly constructed 132 KV Grid Station Sahiwal-III has been energized on 30-04-2013. The Board was further informed that the case was presented to HR Committee. The Committee was requested to recommend the case to the Board for its approval for creation of 17 Nos posts for above mentioned Grid Station as recommended by the MEPCO Scrutiny Committee in the interest of work. However, the Committee observed that 2 number posts of Mali and Sweeper are on higher side and instructed to

reduce the posts of Mali and Sweeper be reduced to 1 instead of 2. Moreover, as job of Security Guards has been outsourced so, the number of posts of Security Guards would automatically be reduced on proportionate basis. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee

Decision

Considering the recommendations of HR Committee, the Board accorded its approval for creation of 17 Nos posts for above mentioned Grid Station.

iii. Approval for creation of additional posts at newly converted from 66 KV to 132 KV Grid Station Noor Ser under SS&T Division Vehari (GSO Circle Sahiwal).

The agenda was presented by HR & Admin Director. The Board was apprised that Superintending Engineer (GSO) Circle Sahiwal has sent case for the creation of additional posts at newly converted from 66 KV to 132 KV Grid Station Noor Ser under SS&T Division Vehari (GSO Circle Sahiwal) vide his office letter No. 6600-02 dated: 28-08-2015 & No. 120/PD GSC dated: 05-01-2016. The case was examined by the MEPCO Scrutiny Committee constituted vide No. 593-G/42839-66 dated: 02-11-2010.

Criteria

Criteria laid down by WAPDA for Newly Constructed 132 KV Grid Station according to yardstick of 1988 (Small grid station (S) Marks Range 51-100)

- a. Incharge SSO-I = 01 No
- b. Shift SSO-II = 04 Nos
- c. ASSA(Helper) = 04 Nos
- d. Fitter-I = 01 No
- e. Security Guard
 - i. **At Grid Station which has not been declared as key point**
 - Area upto 08 Kanal = 03 No
 - ii. **Colonies**
 - For first 15 Residences = 01 No
 - For every 20 Subsequent Residences = 01 No
- f. **Malies**
 - i. **Grid Station**
 - Area upto 08 Kanal = 01 No
 - Area upto 16 Kanal = 02 Nos
 - Area upto 32 Kanal = 03 Nos
 - Plus
 - 01 No Mali for every additional 32 Kanal
 - 01 No Horticulturist shall be allowed for each GSO Region.
 - ii. **Colonies**
 - For every 20 Residences 01 No. (Where plantation is not possible and wild growth does not exist Malies will not be provided)
- g. **Sweeper**
 - i. **Grid Station** = 01 No
 - Colonies** (For every 15 Residences) = 01 No

The detail of posts duly recommended by MEPCO Scrutiny Committee for the above mentioned Grid Station is as under:-

| Sr. No. | Name of posts | Staff admissible under revised Yard Stick-1988 | Existing Sanctioned Strength | Additional posts required | Posts to be abolished | Total Proposed Sanctioned Strength |
|--------------|----------------|--|------------------------------|---------------------------|-----------------------|------------------------------------|
| 1 | SSO-I Incharge | 01 | 0 | 01 | 00 | 01 |
| 2 | SSO-II (Shift) | 04 | 01 | 03 | 00 | 04 |
| 3 | SSA | 00 | 03 | 00 | 03 | 00 |
| 4 | ASSA | 04 | 04 | 00 | 00 | 04 |
| 5 | Fitter-I | 01 | 00 | 01 | 00 | 01 |
| 6 | Security Guard | 05 | 05 | 00 | 00 | 05 |
| 7 | Mali | 03 | 01 | 01 | 00 | 02 |
| 8 | Sweeper | 02 | 01 | 01 | 00 | 02 |
| Total | | 20 | 15 | 07 | 03 | 19 |

Newly converted from 66 KV to 132 Grid Station Noor Ser has been energized on 24-08-2015. The Board was further informed that the case was presented to HR Committee. The Committee was requested to recommend the case to the Board for its approval for creation of 07 Nos additional posts and abolition of 03 No. posts for above mentioned Grid Station as recommended by the MEPCO Scrutiny Committee in the interest of work. However, the Committee observed that 2 number posts of Mali and Sweeper are on higher side and instructed to reduce the posts of Mali and Sweeper be reduced to 1 instead of 2. Moreover, as job of Security Guards has been outsourced so, the number of posts of Security Guards would automatically be reduced on proportionate basis. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee.

Decision

Considering the recommendations of HR Committee the Board accorded its approval for creation of 17 Nos posts for above mentioned Grid Station.

iv. Approval for creation of posts at newly constructed 132 KV Grid Station DG.Khan-II under SS&T Division Muzaffargarh (GSO Circle Multan).

The agenda was presented by HR & Admin Director. The Board was apprised that Superintending Engineer (GSO) Circle Multan has sent case for the creation of posts at newly constructed 132 KV Grid Station DG.Khan-II under SS&T Division Muzaffargarh (GSO Circle Multan) vide his office letter No. 10583-85 dated: 21-12-2015 & No. 120/PD GSC dated: 05-01-2016. The case was examined by the Scrutiny Committee constituted vide No. 593-G/42839-66 dated: 02-11-2010.

Criteria laid down by WAPDA for Newly Constructed 132 KV Grid Station according to yardstick of 1988 (Small grid station (S) Marks Range 51-100)

- a. Incharge SSO-I = 01 No
- b. Shift SSO-II = 04 Nos
- c. ASSA(Helper) = 04 Nos
- d. Fitter-I = 01 No
- e. Security Guard

i. At Grid Station which has not been declared as key point

Area upto 08 Kanal = 03 No

ii. Colonies

For first 15 Residences = 01 No

For every 20 Subsequent Residences = 01 No

f. Malies

i. Grid Station

Area upto 08 Kanal = 01 No

Area upto 16 Kanal = 02 Nos

Area upto 32 Kanal = 03 Nos

Plus

01 No Mali for every additional 32 Kanal

01 No Horticulturist shall be allowed for each GSO Region

ii. Colonies

For every 20 Residences 01 No. (Where plantation is not possible and wild growth is not existing Malies will not be provided)

g. Sweeper

i. Grid Station = 01 No

Colonies (For every 15 Residences) = 01 No

The detail of posts duly recommended by MEPCO Scrutiny Committee for the above mentioned Grid Station is as under:-

| Sr.No | Name of posts | Staff admissible under revised Yard Stick-1988 | Posts Recommended for creation | Remarks |
|-------|----------------|--|--------------------------------|---------|
| 1 | SSO-I Incharge | 01 | 01 | |
| 2 | SSO-II (Shift) | 04 | 04 | |
| 3 | ASSA | 04 | 04 | |
| 4 | Fitter-I | 01 | 01 | |
| 5 | Security Guard | 05 | 05 | |
| 6 | Mali | 02 | 02 | |

| | | | | |
|---|--------------|-----------|-----------|--|
| 7 | Sweeper | 02 | 02 | |
| | Total | 19 | 19 | |

Newly constructed 132 KV Grid Station DG.Khan-II has been energized on 08-07-2014. The Board was further informed that the case was presented to HR Committee The Committee was requested to recommend the case to the Board for its approval for creation of 17 Nos posts for above mentioned Grid Station as recommended by the MEPCO Scrutiny Committee in the interest of work. The Committee observed that 2 number posts of Mali and Sweeper are on higher side and instructed to reduce the posts of Mali and Sweeper be reduced to 1 instead of 2. Moreover, as job of Security Guards has been outsourced so, the number of posts of Security Guards would automatically be reduced on proportionate basis. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee.

Decision

Considering the recommendations of HR Committee the Board accorded its approval for creation of 17 Nos posts for above mentioned Grid Station.

v. Approval for creation of posts at newly converted from 66 KV to 132 KV Grid station Fateh pur under SS&T Division Muzaffargarh (GSO Circle Multan).

The agenda was presented by HR & Admin Director. The Board was apprised that Superintending Engineer (GSO) Circle Multan has sent case for the creation of posts at newly converted from 66 KV to 132 KV Grid Station Fateh pur under SS&T Division Muzaffargarh (GSO Circle Multan) vide his office letter No. 2291-92 dated: 04-03-2016. The case was examined by the MEPCO Scrutiny Committee constituted vide No. 593-G/42839-66 dated: 02-11-2010.

Criteria

Criteria laid down by WAPDA for Newly Constructed 132 KV Grid Station according to yardstick of 1988 (Small grid station (S) Marks Range 51-100)

- a. Incharge SSO-I = 01 No
- b. Shift SSO-II = 04 Nos
- c. ASSA(Helper) = 04 Nos
- d. Fitter-I = 01 No
- e. Security Guard

i. At Grid Station which has not been declared as key point

Area upto 08 Kanal = 03 No

Colonies

For first 15 Residences = 01 No

For every 20 Subsequent Residences = 01 No

f. Malies

i. Grid Station

Area upto 08 Kanal = 01 No

Area upto 16 Kanal = 02 Nos

Area upto 32 Kanal = 03 Nos

Plus

01 No Mali for every additional 32 Kanal

01 No Horticulturist shall be allowed for each GSO Region

ii. Colonies

For every 20 Residences 01 No. (Where plantation is not possible and wild growth is not existing Malies will not be provided)

g. Sweeper

i. Grid Station = 01 No

Colonies (For every 15 Residences) = 01 No

The detail of posts duly recommended by MEPCO Scrutiny Committee for the above mentioned Grid Station is as under:-

| Sr. No. | Name of posts | Staff admissible under revised Yard Stick- 1988 | Sanctioned Strength of 66 KV Grid Station | Additional posts required due to conversion from 66 KV to 132 KV Grid Station | Posts to be abolished | Total Sanctioned Strength |
|---------|----------------|---|---|---|-----------------------|---------------------------|
| 1 | SSO-I Incharge | 01 | 00 | 01 | 00 | 01 |

| | | | | | | |
|----|-----------------------|-----------|-----------|-----------|-----------|-----------|
| 2 | SSO-II (Shift) | 04 | 01 | 03 | 00 | 04 |
| 3 | SSA | 00 | 03 | 00 | 3 | 00 |
| 4 | ASSA | 04 | 04 | 00 | 00 | 04 |
| 5 | Fitter-I | 01 | 00 | 01 | 00 | 01 |
| 6 | Fitter-II | 00 | 01 | 00 | 01 | 00 |
| 7 | Tube Well operator | 01 | 00 | 01 | 00 | 01 |
| 8 | Mali | 02 | 01 | 01 | 00 | 02 |
| 9 | Security Guard | 05 | 05 | 00 | 00 | 05 |
| 10 | Sweeper | 02 | 01 | 01 | 00 | 02 |
| | Total | 20 | 16 | 08 | 04 | 20 |

Newly converted from 66 KV to 132 Grid Station Fateh pur has been energized on 18-03-2015. The Board was further informed that the case was presented to HR Committee. The Committee was requested to recommend the case to the Board for its approval for creation of 08 Nos additional posts and abolition of 04 No. posts for above mentioned Grid Station as recommended by the MEPCO Scrutiny Committee in the interest of work. However the Committee observed that 2 number posts of Mali and Sweeper are on higher side and instructed to reduce the posts of Mali and Sweeper be reduced to 1 instead of 2. Moreover, as job of Security Guards has been outsourced so, the number of posts of Security Guards would automatically be reduced on proportionate basis. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee.

Decision

Considering the recommendations of HR Committee the Board accorded its approval for creation of 18 Nos posts for above mentioned Grid Station.

vi. Approval for engagement of daily wager (Meter Readers) for Meter Reading through Mobile Phones.

The agenda was presented by HR & Admin Director. The Board was apprised that the case was presented in previous Board meeting vide Agenda Item No. 7(xii) wherein Mian Shahid Iqbal was authorized to give his recommendations after having joint meeting with CEO, HR & Admin Director and CE/CSD. However, the meeting could not be held due to unavoidable circumstances. The Board was further informed that the case was presented to HR Committee. The Committee after discussing the matter at length desired that before taking any decision in this regard instructed the HR & Admin Director to submit a report regarding No. of Customers per Meter reader and their performance percentage regarding snap shots in MEPCO for urban and rural sub divisions compared with GEPSCO, FESCO and LESCO. The Board was requested to consider the case and accord its necessary approval in the light of recommendation of HR Committee.

Decision

Considering the recommendations of HR Committee the Board instructed the HR & Admin Director to present the desired report to the HR Committee and the case be presented along with recommendations of the HR Committee.

vii. Approval for grant of move over from BPS-18 to BPS-19 w.e.f. 01.12.1998.

The agenda was presented by Chief Executive Officer. The Board was intimated that undersigned while working as Regional Store Manager, MEPCO Sahiwal now CEO, MEPCO reached the maximum of BPS-18 on 04.02.1997 and move over was due in BPS-19 w.e.f. 01.12.1998. My request for grant of move over from BPS-18 to BPS-19 w.e.f. 01.12.1998 with all relevant documents / information was sent to GM (Admn) WAPDA Lahore, vide letter dated 10.05.2000. Several requests alongwith desired information had been sent to office of MD (PEPCO) from time to time but move over from BPS-18 to BPS-19 was not granted to the undersigned (Office of MD (PEPCO) vide his letter dated 25.10.2008 intimated that the move over case of the undersigned is vague and desired some information / documents for further process The requisite information / documents were sent to MD (PEPCO) vide letter dated 22.11.2008 but no final outcome of the case was received. Office of the MD (PEPCO) was reminded repeatedly vide letters dated 08.04.2008, 14.07.2008, 13.10.2008, 12.02.2009, 24.03.2009, 13.04.2009, 27.04.2009, 12.05.2009, 09.10.2009, 24.10.2009, 19.12.2009, 12.01.2010, 03.02.2010, 20.02.2010, 24.02.2010, 12.04.2010 to enquire about the status of the move over case but no feedback was received. At last after 12-Years, Director

(CM) Power, PEPCO vide letter dated 30.04.2010 informed that the grant of move over from BPS-18 to BPS-19 was due w.e.f. 01.12.1998. The case was considered by the selection committee in its various meetings but deferred due to two adverse entries in the ACRs for the year 1996-97 in the selection committee meetings held on 23.10.1999, 25.11.2000 & 17.07.2001, whereas in the meeting dated 21.06.2003, the undersigned was not granted move over in BPS-19 and the case was closed on account of adverse entries in the year 1996-97 and due to enquiry pending. Whereas, Director (CM) Power, PEPCO vide office letter dated 25.10.2008 had clearly intimated that move over case of the undersigned is under process / vague. Results of selection committee meetings held on 3.10.1999, 25.11.2000 & 17.07.2001 were communicated in 2010 after elapse of 11-years, which is question mark on the performance of dealing officers / officials. So called adverse entries in the ACR of 1996-97 were never ever communicated to undersigned. Which were required to be communicated to me as per ACR Rules. It is further stated that if the matter regarding adverse entries was intimated to undersigned during the year-2003 then I would have preferred an appeal under the rules to the appellate authority for expunction of so called adverse entries. I have been deprived from the legitimate right of move over since last 18-years. Which indicates the poor performance / professional inefficiency of the dealing staff of office of GM (Admn) WAPDA and office of MD (PEPCO). On the recommendation of move over committee constituted by MEPCO, move over from BPS-18 to BPS-19 earlier granted by PEPCO / WAPDA w.e.f. 01.12.1996 to Mr. Muhammad Ajmal Ghaffari, Ex-Superintending Engineer MEPCO was revised w.e.f 01.12.1995 instead of 01.12.1996 vide this office order dated 04.11.2013. The ACRs for the period of 1994 to 1998 of the undersigned which are generally Very Good. LESCO BOD has recently allowed move over to Mr. Qaisar Zaman the then XEN from BPS-17 to 18. The Authority has fixed the following criteria for move-over:-

(i) He should be a regular employee of WAPDA and should have completed the following length of service in BPS-17 and above to a post in the pay scale in which he is to move-over:-

| | |
|--------|----------|
| BPS-18 | 05-years |
| BPS-19 | 12-years |
| BPS-20 | 17-years |

(ii) His confidential reports for the last five years inclusive of the year of move-over in the existing post / pay scale are free from adverse remarks and-

(a) are average to good in the case of move-over to scale 17 and 18

(b) are generally good in the case of move-over to scale 19 and at least good or above for move-over to BPS-20.

(iii) No penalty under the relevant rules was imposed on him during the last five years.

(iv) He has not reached his present pay scale by move-over.

He stated that he fulfills the criteria fixed by authority for grant of move over. There is no adverse entry in my ACRs as conveyed under Director (CM) Power PEPCO, Lahore letter dated 30.04.2010. Therefore, he is fully eligible for grant of mover over from BPS-18 to BPS-19 w.e.f. 01.12.1998. In view of above, The Board was further informed that the case was presented to HR Committee. The Committee was requested to recommend the case to the Board for its approval for the move over to the undersigned from BPS-18 to BPS-19 w.e.f 01.12.1998. The CEO left the meeting so that other members could independently decide the case. The Committee deliberated upon the issue and commented that being a service matter and old case it is difficult for the Committee to decide the case and decided to formulate below detailed Committee comprising upon following members to submit its recommendations.

| | |
|--------------------------|----------|
| 1. Khawaja Muhammad Azam | Convener |
| 2. Muhammad Anwer Sheikh | Member |
| 3. HR & Admin Director | Member |
| 4. Finance Director | Member |
| 5. Chief Engineer (op) | Member |

The Board was requested to consider the case and accord its necessary approval in the light of recommendations of HR Committee.

Decision

Considering the recommendations of HR Committee the Board instructed that the report of the Committee constituted be presented to the Board after vetting of the HR Committee of the Board.

- viii. Approval for creation of Operation Sub-Division Jaggoo Wala after bifurcation of existing Operation Sub-Divisions Jalalpur Pir Wala and Alipur Sadat under Xen (Op) Division Shujabad
- ix. Approval for creation of (Operation) Division Jalalpur Pir Wala alongwith AM(CS) Jalalpur Pir Wala after bifurcation of existing (Operation) Division Shujabad.
- x. Approval for creation of Operation Circle Lodhran after bifurcation of existing Operation Circle Bahawalpur.
- xi. Approval for creation of Operation Sub-division Sui Wala after bifurcation of existing Operation Sub-Divisions Urban / Rural Lodhran under Xen (Op) Division Lodhran.
- xii. Approval for creation of Operation Sub-Division Zareef Shaheed after bifurcation of existing Operation Sub-divisions Shujabad and Sikandarabad under Xen Operation Division Shujabad.

The HR & Admin Director apprised the Board that the above mentioned cases were presented to HR Committee. The Committee observed that creation of all above mentioned offices have huge financial implication and is an additional burden for Company's financial health. The Board instructed the HR & Admin Director to constitute a Committee along with its TOR for creation of any new office. The Committee should submit a priority wise list for creation of circles, divisions, and subdivisions. With these instructions, the Committee deferred the cases. The Board ratified the recommendation of the Committee.

- xiii. Approval for withdrawal of PEPCO office memorandum dated 03.07.2015 regarding grant of two steps time scale up-gradation for employees from BPS-01 to BPS-16 after completion of 05-years period the post is upgraded

The agenda was presented by HR & Admin Director. The Board was intimated that GM (HR) PEPCO vide office Memorandum No. 2300-2326 dated 03.07.2015, conveyed the approval of BOD PEPCO for grant of Two Steps Time Scale Up gradation for all those categories of employees (BPS-01 to BPS-15) whose posts have substantially been upgraded with immediate effect subject to following conditions:-

- (i) Completion of 05-Years period after the post is substantively upgraded.
- (ii) 10-Years service in respective posts.
- (iii) 30% quota of sanctioned strength.
- (iv) Passing DPE.
- (v) Successfully completion of mandatory training.
- (vi) ACRS for last 05-Years should be at least good.
- (vii) No inquiry / audit para should be pending.

It was added that previous to above instructions of PEPCO, MEPCO BOD in its minutes of 101st meeting held on 29.04.2015 against Agenda Item No. 63 (q) and 103rd meeting held on 29.06.2015 against Agenda Item No. 5 accorded approval for allowing Two Steps Time Scale Up gradation @ 30% of sanctioned posts to all the categories of employees from BPS-01 to BPS-14 and BPS-15 to BPS-17 (whose next promotion is in BPS-17) having at least 10-Years of service against the post and passed DPE / Trainings etc. vide this office order No. 87-P dated 13.05.2015 and office order No. 152-P dated 03.08.2015, without the condition of completion of 05-years period after the post is substantively upgraded. However, the said PEPCO instruction dated 03.07.2015 were got approved in its minutes of 104th meeting held on 16.07.2015 against Agenda Item No. 13 for employees from BPS-16 to BPS-17 subject to the conditions as mentioned above in PEPCO office memorandum vide this office order No. 154-P dated 03.08.2015. This adoption is in contradiction with earlier PEPCO instructions issued vide No. 2850-81 dated 21.10.2011, regarding Time Scale Up gradation from BPS-16 to BPS-17 without calculation of quota and affecting BPS-16 categories including Stenos-I, Accounts Officers, Assistant Audit Officers, Computer Operators / Supervisors (DC/DE), Office Superintendents, Commercial Superintendents etc. It is pertinent to mention here that after approval of MEPCO BOD, this office has granted Time Scale Up gradation to a large number of employees of several categories regardless of completion of 05-years period after the post is substantively upgraded but subject to fulfillment of other eligibility conditions. In case, above new instructions of PEPCO dated 03.07.2015 are adopted, it will create unrest & agitation amongst the rest of the employees and will also create legal complications in future. The above position was apprised to HR Committee of MEPCO in its meeting held on 05.10.2015 against Agenda Item No. 8, who instructed to present the case along with legal opinion of Manager (Legal & Labor). Accordingly, Manager (Legal) MEPCO was requested to offer his comments vide this office letter dated 30.11.2015. In

response, Manager (Legal) vide letter dated 05.04.2016 has offered his comments that “It is discretion with the HR Committee of MEPCO BOD to accord approval of revised later up gradation policy or regret the same whatsoever deemed just, necessary & appropriate accordingly”. The Board was further informed that the HR Committee of the Board has also recommended the case for Board’s approval. The Board was requested to accord its approval for withdraw / cancel its approval already conveyed in its 104th meeting held on 16.07.2015 against Agenda Item No. 13 issued vide this office order No. 154-P dated 03.08.2015.

Decision

The Board accorded its approval for withdraw / cancel its approval already conveyed in its 104th meeting held on 16.07.2015 against Agenda Item No. 13 issued vide this office order No. 154-P dated 03.08.2015.

xiv. Approval for recommendations of promotion Board proceedings of Jr. Engineers (B.Sc qualification) from BPS-17 to BPS-18 held on 02.09.2016

The agenda was presented by HR & Admin Director. The Board was apprised that B.Sc Qualification from BPS-17 to BPS-18 has been held on 02.09.2016. The composition of Promotion Board was as under:-

| | |
|--------------------------------|--------------------|
| Chief Executive Officer | Convener |
| Chief Engineer / C.S. Director | Member |
| Chief Engineer (P&E) | Member |
| Chief Engineer (Development) | Member |
| Finance Director | Member |
| HR & Admn Director | Member / Secretary |

The summary of recommendations of Promotion Boards is as under:-

| Category | Total No. of officers considered | No. of officers FIT | No. of officers Superseded | No. of officers Deferred |
|------------------------------------|----------------------------------|---------------------|----------------------------|--------------------------|
| Jr. Engineers (B.Sc Qualification) | 19 | 13 | - | 06 |
| Total | 19 | 13 | - | 06 |

It was further added that PEPCO Selection Board has recently recommended 18xNo. XENs of MEPCO for their promotion as S.Es Out of which, 07 No. XENs are working as S.Es on current charge basis and 01No. XEN namely Sheikh Muhammad Shaif is retiring from service w.e.f 09.09.2016. So, 08 No. posts are presently available and 10 No. posts of XENs will likely to be vacant in near future after posting of remaining 10xNo. XENs who have also been recommended FIT for promotion as S.Es by PEPCO. The vacancy position of XENs shown to MEPCO Selection Board during its meeting held on 02.09.2016. The Board was further informed that the HR Committee of the Board has also recommended the case for Board’s approval. The Board was requested to accord its approval for ratifying the proceedings/recommendations of Promotion Board of Jr. Engineers (B.Sc. Qualification) from BPS-17 to BPS-18 held on 02.09.2016.

Decision

Considering the recommendations of promotion Board, it is understood that all process conformed to Departmental SOPs, Rules and Regulations, therefore, the Board accorded its approval for ratifying the recommendations of promotion Board of Jr. Engineers (B.Sc. Qualification) from BPS-17 to BPS-18 held on 02.09.2016.

xv. Approval for recommendations of promotion Board proceedings of Revenue Officers from BPS-17 to BPS-18 held on 02.09.2016.

The agenda was presented by HR & Admin Director. The Committee was informed that a meeting of Promotion Board of Assistant Managers (CS) / Revenue Officers from BPS-17 to BPS-18 has been held on 02.09.2016. The composition of Promotion Board was as under:-

| | |
|--------------------------------|--------------------|
| Chief Executive Office | Convener |
| Chief Engineer / C.S. Director | Member |
| Chief Engineer (P&E) | Member |
| Chief Engineer (Development) | Member |
| Finance Director | Member |
| HR & Admn Director | Member / Secretary |

The summary of recommendations of Promotion Boards is as under:-

| Category | Total No. of officers considered | No. of officers FIT | No. of officers Superseded | No. of officers Deferred |
|-----------------------------|----------------------------------|---------------------|----------------------------|--------------------------|
| Assistant Manager (CS) / RO | 04 | 01 | - | 03 |
| Total | 04 | 01 | - | 03 |

The Board was further informed that the case was presented to HR Committee. The Board was requested to accord its approval for ratifying the proceedings / recommendations of Promotion Board of Assistant Managers (CS) / RO from BPS-17 to BPS-18 held on 02.09.2016

Decision

Considering the recommendations of promotion Board, it is understood that all process conformed to Departmental SOPs, Rules and Regulations, therefore, the Board accorded its approval for ratifying the recommendations of promotion Board of Assistant Managers (CS) / RO from BPS-17 to BPS-18 held on 02.09.2016.

xvi Approval of recommendations of up-gradation Board proceedings of Audit officer from BPS-17 to BPS-18 held on 31.08.2016.

The agenda was presented by HR & Admin Director. The Board was intimated that a meeting of Time Scale Up gradation Boards of Audit Officer from BPS-17 to BPS-18 has been held on 31.08.2016. The composition of Up gradation Board was as under:-

| | |
|--------------------------------|--------------------|
| Chief Engineer / C.S. Director | Convener |
| Chief Engineer (P&E) | Member |
| Chief Engineer (Development) | Member |
| Finance Director | Member |
| HR & Admn Director | Member / Secretary |

The summary of recommendations of the Up-Gradation Board is as under:-

| Category | No. of officers considered | No. of officers Recommended | No. of officers Not Recommended |
|---------------|----------------------------|-----------------------------|---------------------------------|
| Audit Officer | 01 | 01 | - |
| Total | 01 | 01 | - |

The Board was further informed that the HR Committee of the Board has also recommended the case for Board's approval. The Board was requested to accord its approval for ratifying the proceedings / recommendations of Promotion Board of Audit Officer from BPS-17 to BPS-18 held on 31.08.2016.

Decision

Considering the recommendations of up gradation Board, it is understood that all process conformed to Departmental SOPs, Rules and Regulations; therefore, the Board accorded its approval for ratifying the recommendations of up-gradation Board of Audit Officer from BPS-17 to BPS-18 held on 31.08.2016.

xvii. Approval of recommendations of up-gradation Board proceedings of Dy: Managers (C.A) from BPS-18 to BPS-19 held on 02.09.2016.

The agenda was presented by HR & Admin Director. The Board was apprised that Time Scale Up gradation Board of Dy: Managers (Corporate Accounts) from BPS-18 to BPS-19 has been held on 02.09.2016. The composition of Up gradation Board was as under:-

| | |
|--------------------------------|--------------------|
| Chief Executive Officer | Convener |
| Chief Engineer / C.S. Director | Member |
| Chief Engineer (P&E) | Member |
| Chief Engineer (Development) | Member |
| Finance Director | Member |
| HR & Admn Director | Member / Secretary |

The summary of recommendations of the Up-Gradation Board is as under:-

| Category | No. of officers considered | No. of officers Recommended | No. of officers Not Recommended |
|--------------------|----------------------------|-----------------------------|---------------------------------|
| Dy: Managers (C.A) | 03 | 01 | 02 |
| Total | 03 | 01 | 02 |

The Board was further informed that the HR Committee of the Board has also recommended the case for Board's approval. The Board was requested to accord its approval for ratifying the proceedings / recommendations of Up-Gradation Board of Dy: Managers (C.A) from BPS-18 to BPS-19 held on 02.09.2016.

Decision

Considering the recommendations of up-gradation Board, it is understood that all process conformed to Departmental SOPs, Rules and Regulations, therefore, the Board accorded its approval for ratifying the recommendations of up-gradation Board of Dy: Managers (Corporate Accounts) from BPS-18 to BPS-19 held on 02.09.2016.

xviii. Approval of recommendations of promotion Board proceedings of Jr. Engineers (M.Sc. qualification) from BPS-17 to BPS-18 held on 02.09.2016.

The agenda was presented by HR & Admin Director. The Board was apprised that a meeting of Promotion Board of Jr. Engineers (M.Sc Qualification) from BPS-17 to BPS-18 has been held on 02.09.2016. The composition of Promotion Board was as under:-

| | |
|--------------------------------|--------------------|
| Chief Executive Officer | Convener |
| Chief Engineer / C.S. Director | Member |
| Chief Engineer (P&E) | Member |
| Chief Engineer (Development) | Member |
| Finance Director | Member |
| HR & Admn Director | Member / Secretary |

The summary of recommendations of Promotion Boards is as under:-

| Category | Total No. of officers considered | No. of officers FIT | No. of officers Superseded | No. of officers Deferred |
|------------------------------------|----------------------------------|---------------------|----------------------------|--------------------------|
| Jr. Engineers (M.Sc Qualification) | 06 | 03 | - | 03 |
| Total | 06 | 03 | - | 03 |

It was added that seniority list of Jr. Engineers having M.Sc. / Ph. D / Master in Energy Business Management (MEBM) was issued on 30.08.2016. The name of Jr. Engineers (MEBM Qualification) were included in the said seniority list subject to clarification from PEC regarding equivalence of Master in Energy Business Management (MEBM) with M.Sc (Engineering) which is still awaited. Accordingly, MEPCO Selection Board has recommended the name of Mr. Tanveer Ahmad as FIT for promotion as XEN whereas M/s Mian Qaisar Abbas & Sajid Yaqoob have been recommended FIT subject to receipt of clarification from PEC. Therefore, promotion orders of the said 02xNo. Officers will be issued on receipt of clarification from PEC. The Board was further informed that the HR Committee of the Board has also recommended the case for Board's approval. The Board was requested to accord its approval for ratifying the proceedings / recommendations of Promotion Board of Jr. Engineers (M.Sc Qualification) from BPS-17 to BPS-18 held on 02.09.2016.

Decision


Considering the recommendations of promotion Board, it is understood that all process conformed to Departmental SOPs, Rules and Regulations; therefore, the Board accorded its approval for ratifying the recommendations of Promotion Board of Jr. Engineers (M.Sc. Qualification) from BPS-17 to BPS-18 held on 02.09.2016.

AGENDA ITEM NO.4

Any other points with permission of the chair.

i. Approval for written off Rs: 1882.45 (Million) on A/C of correction of wrong/overbilling against Tubewell connections & other tariffs

The agenda was presented by Chief Engineer/C.S. Director. The Board was informed that issue for correction of bills of Tubewell cases was discussed in the Meeting of Kissan Ittehad held in the office of MD PEPCO WAPDA House Lahore on 28-06-2016 and it was decided in the Meeting that over/wrong billing be corrected and after correction of bills, dues outstands during the period 07/2015 to 06/2016 be recovered from consumers as current bills. During the progress review meeting of Ministry of Water & Power held on 22-07-2016 it was also directed by Secretary Water & Power that pending agricultural Tubewell disputes be settled once for all upto 31-07-2016. It was appraised to the Honorable Secretary Water & Power that correction of wrong billing and adjustments of units will affect the line losses for the year 2016-17. It was advised by Honorable Secretary Water & Power to come up with the figure of correction involved. All field formations were advised to work out the quantum of wrong billing cases of Agricultural Tubewells and in all other tariff upto 31-07-2016 and consumer be charged as per the actual consumption in future.

Total volume of correction upto 07/2016 is submitted hereunder:- 

| Tariff | No. of Cases | Adjustable Units (Million KWH) | Adjustable Amount (Million KWH) |
|------------|--------------|-----------------------------------|------------------------------------|
| Domestic | 2228 | 1.41 | 24.78 |
| Commercial | 187 | 0.22 | 6.80 |
| Industrial | 15 | 0.11 | 1.98 |
| Tubewells | 22924 | 164.39 | 1620.95 |
| Total | 25354 | 166.12 | 1654.51 |

During the Ministry Meeting held on 13-08-2016, the figures of correctable units & amount upto 07/2016 was submitted to Honorable Secretary Water & Power with the submission that these units are related to the period prior to the Financial Year 2016-17 hence a special permission may be granted to account for creditable units in the results of previous years as if these units are adjusted in the current financial year, it will adversely affect the losses for the entire year. Honorable Secretary Water & Power advised that over billing cases be corrected and approval be obtained from MEPCO BOD for considering it as bad debts to be written off and subsequently presentation be made to the NEPRA for provision of bad debts in tariff. The correctable amount upto 31-08-2016 is tabulated here.

| Tariff | No. of Cases | Adjustable Units (Million KWH) | Adjustable Amount (Million KWH) |
|------------|--------------|-----------------------------------|------------------------------------|
| Domestic | 7224 | 3.37 | 55.76 |
| Commercial | 627 | 0.33 | 9.32 |
| Industrial | 21 | 0.12 | 2.32 |
| Tubewells | 25592 | 185.57 | 1815.05 |
| Total | 33464 | 189.40 | 1882.45 |

A Meeting was held in the office of MD PEPCO on 01-08-2016 whereby the data for correction of bills Kissan Ittehad was extended to upto 31-08-2016 at present, the above correctable amount ending 08/2016 has been set-a-sided from the consumer bills and is reflected in the deferred amount. In order to eliminate the dispute of overbilling, once for all, case may be approved for writing off Rs: 1882.45 (Million) on A/C excessive billing up to 31-08-2016 considering as bad debts. The Board was requested to accord its approval for write off Rs: 1882.45 (Million) up to 31-08-2016 considering as bad debts so that the dispute of overbilling be resolved.

Decision

The Board accorded its approval for write off Rs: 1882.45 (Million) up to 31-08-2016 considering as bad debts so that the dispute of overbilling be resolved.

ii. Approval of award of contract for tender No. ADB-Tranche-iv-MEPCO-03: procurement of plant, design, supply, installation, testing and commissioning of 02-No. new 132-kv AIS grid stations on turnkey basis:

(Lot-1): Buch Villas housing society Multan A/WT/line.

(Lot-2): Punjab Govt. Housing Society Multan A/WT/line

The agenda was presented by Chief Engineer (Development). The Board was intimated that MEPCO floated the above tender under the Asian Development Bank Loan for construction of captioned 02-No. new 132-KV AIS Grid Stations on turnkey basis under ADB Loan (TR-IV). The scope of work under this tender covers procurement of plant, design, supply, installation, testing & commissioning of 02-No New 132-KV AIS Grid Stations on turnkey basis at Buch Villas Housing Society & Punjab Govt. Housing Society Multan. Bids were invited through tender No. ADB- trench-IV-MEPCO-03, opened publicly on 17.03.2016 by tender opening committee in accordance with the standing format approved by CEO MEPCO Multan vide U.O No.8446 dated 29.01.2010. 04-No Firms participated and submitted the bids in Lot-1 tender and 05-No. firms in Lot-2 tender. During evaluation of the bid, the consultant Design NTDC Lahore has declared the following 02-No. firms responsive for the tenders. The quoted rates of the firms for both Lots are given as under:-

| Sr. No. | Bidder | Corrected Bid Price with Discount excluding Provisional Sum | Evaluated Bid Price Converted into PKR |
|--------------|----------------------------|---|--|
| LOT-1 | | | |
| 1 | M/S Pak Elektron Ltd (PEL) | US \$ 635,071 + PKR 236,332,776 | PKR 302,697,695 |
| 2 | M/S Potential – TBEA (JV) | US \$ 1,019,911 + PKR 211,198,960 | PKR 317,779,659 |
| LOT-2 | | | |
| 1 | M/S Pak Elektron Ltd (PEL) | US \$ 716,158 + PKR 306,152,517 | PKR 380,991,028 |
| 2 | M/S Potential – TBEA (JV) | US \$ 1,498,785 + PKR 250,031,630 | PKR 406,654,662 |

The bids were evaluated by the consultant i.e. Services Division NTDC WAPDA House Lahore, as well as MEPCO evaluation committee and it has been found that M/S Pak Elektron Ltd (PEL) Lahore emerged as lowest evaluated responsive bidder for both Lots of subjected tender. The evaluation report was sent to ADB for issuance of NOC for award of contract in favor of lowest responsive bidder vide Project Director (GSC) MEPCO Multan Office memo No. 96-98 dated 25.07.2016 . ADB has issued the NOC dated: 06.09.2016 in favor of lowest bidder i.e. M/S Pak Elektron Ltd (PEL) Lahore at the bid price as follows;

Lot-1 US \$ 635,071 + PKR 236,332,776 (Excluding provisional sum of US\$ 100,000).

Lot-2 US \$ 716,158 + PKR 306,152,517 (Excluding provisional sum of US\$ 100,000).

The extended bid validity period of the lowest responsive bidder is going to be expired on 10.10.2016. The Board was also intimated that the Procurement Committee has also recommended the case for Board's approval. The Board was requested to accord its approval for award of contract in favor of lowest bidder i.e. M/S Pak Elektron Limited (PEL) Lahore at the bid price of US \$ 635,071 + PKR 236,332,776 (Excluding provisional sum of US\$ 100,000) (For Lot-1) and US \$ 716,158 + PKR 306,152,517 (Excluding provisional sum of US\$ 100,000) (For Lot-2).

Decision

Considering the recommendations of Bid evaluation Committee, it is understood that all the process confirmed to PPRA Rules, therefore, the Board accorded its approval for award of contract in favor of lowest bidder i.e. M/S Pak Elektron Limited (PEL) Lahore at the bid price of US \$ 635,071 + PKR 236,332,776 (Excluding provisional sum of US\$ 100,000) (For Lot-1) and US \$ 716,158 + PKR 306,152,517 (Excluding provisional sum of US\$ 100,000) (For Lot-2).

iii. Approval for the assessment of the cost of 10/13 MVA (HEC make) power transformer for 132-kv Grid Station Coca Cola Beverage Industrial Estate Multan (Deposit work).

The agenda was presented by Chief Engineer (Development). The Board was informed that MEPCO has constructed a new consumer 132-KV Grid Station on cost deposit basis of Coca Cola Beverages at Industrial Estate Multan which was energized/ commissioned during August 2015 provisionally with the spared / dismantled 10/13 MVA Power Transformer (HEC make) as a stop gap arrangement on the request of M/S Coca Cola Beverages, keeping in view the sufficient availability of spared 10/13 MVA Power Transformers to meet with any future requirement of the company and with the approval of Chief Executive Officer MEPCO Multan. M/S Coca Cola Beverages Ltd vide letter dated: May 2016 has now conveyed their consent for the adjustment of the cost of the captioned dismantled / spared 10/13 MVA Power Transformer in the already deposited capital cost. M/S Coca Cola Beverages has further undertaken and requested for the financial closure of the project besides promising to pay all the departmental dues, if any, at the financial closure. It is pertinent to mentioned here that after completion of 46-No. augmentations in 2016-17 (including 15-No. augmentations with 20/26 MVA Power Transformer at various Grid Stations) in ADB TR-IV another Lot of 15-Nos. 10/13 MVA Power Transformers will turn spare in addition to a number of already spared / dismantled 10/13 MVA PTF which will be more than sufficient quantity to meet with any MEPCO future requirement. In view of above it is in benefit of MEPCO if the captioned 10/13 MVA Power Transformer being the MEPCO assets be utilized rather than lying idle and resulting its devaluation. As narrated in point No. 1, the spared / old 10/13 MVA Power Transformer was installed and commissioned provisionally only as a stop gap arrangement with the approval of Chief Executive Officer MEPCO Multan because the procurement process of 10/13 MVA Power Transformer might take 6 to 7 months. According to SOP regarding regularization of extension of load the competent authority for allowing re-claimed Transformer is the next higher authority of the load sanctioning authority, as such to regularize the case of M/S Coca Cola Beverages for adjusting the cost of captioned spared / old Transformer in their final accounts, the BOD MEPCO being the next higher authority of the load sanctioning authority be apprised to allow adjustment of the captioned spare / old Power Transformer already placed and commissioned at site for the Grid Station of M/S Coca Cola Beverages. In order to adjust the cost of captioned Power Transformer in the final accounts of M/S Coca Cola, its present value (at the time of installation/commissioning i.e August-2015) needs to be assessed for which a committee of following members was constituted vide letter 76/7869-72 dated: 20.06.2016 of following members.

- | | |
|---|----------|
| i. Chief Engineer (Dev) PMU MEPCO Multan | Convener |
| ii. Manager (Procurement) PMU MEPCO Multan | Member |
| iii. Manager (Project Financing) PMU MEPCO Multan | Member |

The committee on 30.08.2016 has assessed the cost of the said 10/13 MVA HEC make Power Transformer amounting to Rs. 28,626,528/-. The Board was also intimated that the Procurement Committee has also recommended the case for Board's approval. The Board was requested to accord its approval for the assessed cost of 10/13 MVA (HEC Make) Power Transformer conveyed by the committee amounting to Rs. 28,626,528/- for finalizing the accounts of M/S Coca Cola Beverages Multan.

Decision

Considering the recommendations of Price Assessment Committee, it is understood that all the process confirmed to PPRA Rules, therefore, the Board accorded its approval for the assessed cost of 10/13 MVA (HEC Make) Power Transformer conveyed by the committee amounting to Rs. 28,626,528/- for finalizing the accounts of M/S Coca Cola Beverages Multan.

iv Approval for construction of Tower foundations, Erection of towers, stringing, testing and commissioning of 132-kv D/C transmission line from 220-kv Grid Station Muzaffar Garh – Khan Garh (19-km, LYNX conductor).

The agenda was presented by Chief Engineer (Development). The Board was apprised that Commissioning of subjected T/Line was awarded to contractor M/S I.H Malik & Co. (Pvt) Ltd Multan vide Project Director (GSC) letter No. 8194-98 dated: 08.04.2015 after obtaining its approval from MEPCO Competent Authority. The subjected Transmission Line contains 90 No. locations but the Chief Engineer (Design) NTDC Lahore vide letter No. 4145-46 dated: 02.04.2015 has approved the profile from location No. 2 to 53 and work was started by the contractor accordingly. During execution of work at tower location No. 11 to 48 of subjected Transmission Line, high water table (between 3-4 ft) was observed. The matter was referred to Chief Engineer (Design) NTDC WAPDA House Lahore for advice. After verification from the site, Chief Engineer (Design) NTDC Lahore vide letter No. 15208-10 dated: 29.10.2015 has conveyed the revised foundation design drawings from location No. 13 to 30 wherein the foundation drawings has been changed from 20° to 10°. The rates for such foundation type drawings are covered in the original contract agreement except the rates for Landitive 60° type Tower. In order to finalize the rates for Landitive 60° type Tower, the rates of ZM-60 type tower (ø - 10°), already provided in the contract agreement, and is being adopted for the foundation drawings of Landitive 60° type Tower. By 1st revision of profile design for tower foundation, the cost of the captioned project is revised as Rs. 42,801,180/- instead of Rs. 36,236,120/- which is 18.12% higher than the original contract amount. Necessary approval regarding increase in contract amount to Rs. 42,801,180/- instead of Rs. 36,236,120/- due to revised foundation design drawings was obtained from Chief Executive Officer MEPCO Multan as per Section-4, Clause 4.5 Book of Financial Power NTDC-2007 and an addendum to the contract dated: 08.04.2015 was conveyed to M/S I.H Malik & Co. (Pvt.) Ltd Multan vide PD (GSC) MEPCO Multan letter No. 22600-03 dated: 27.11.2015 for a contract amount of Rs. 42,801,180/-. During execution of work at tower location No. 1 to 30 of Section 2 of subjected Transmission Line, Executive Engineer (T&G) 'C' Division GSC MEPCO Multan letter No. 5295-96 dated: 08.04.2016 intimated about the high water table of 08-No. A location (14, 15, 18, 19, 22, 28, 29 & 30) which was conveyed to Chief Engineer (Design) NTDC vide PD (GSC) MEPCO Multan Letter No. 3723-25 dated: 13.04.2016. After verification from the site, Chief Engineer (Design) NTDC Lahore vide letter # 10113-15 dated: 23.06.2016 has conveyed the revised foundation design drawings from location No. 1 to 30 (07-No. locations) wherein the foundation drawings has been changed from 20° to 10°. The rates for such foundation type drawings are covered in the original contract agreement. The same design approval was forwarded to XEN (T&G) 'C' Division GSC MEPCO Multan vide PD (GSC) MEPCO Multan Letter No. 6363-65 dated: 29.06.2016 with the direction to submit the variation in the contract amount (increase or decrease). In response, XEN (T&G) 'C' Division GSC vide letter No. 851 dated: 19.08.2016 has submitted the variation in the contract amount regarding change in foundation design from 20° to 10° in favor of captioned T/Line. By revision of profile design for tower foundation, the cost of the captioned project is revised (2nd and final) as Rs. 47,613,620/- instead of Rs. 42,801,180/-. Now the Deputy Manager (C/A) MEPCO O/O Finance Director MEPCO Multan vide letter No. FDM/Taxes/32454 dated: 17.06.2016 has intimated that the work orders / contracts will have to be amended to the extent for incorporation of 16% Sales Tax on Services imposed by Punjab Revenue Authority accordingly the firms / supplier already registered with PRA will issue sales tax invoice @ 16% and claim the same amount from MEPCO. By inclusion of 16% Sales Tax on remaining services of erection of towers, stringing, testing and commissioning, the final cost of the captioned

project is revised as Rs. 48,542,740/- which is 33.84% higher than the original contract amount. The Board was also intimated that the Procurement Committee has also recommended the case for Board's approval. The Board was requested to accord its approval for increase in contract amount due to change of foundation design and 16% Sales Tax on Services imposed by Punjab Revenue Authority from Rs. 36,236,120/- to Rs. 48,542,740/- which is 33.84% higher than the original contract amount in favor of captioned Transmission Line.

Decision

Considering the recommendations of Chief Engineer (Dev), it is understood that all the process confirmed to PPRA Rules/Departmental SOPs and Regulations, therefore, the Board accorded its approval for increase in contract amount due to change of foundation design and 16% Sales Tax on Services imposed by Punjab Revenue Authority from Rs. 36,236,120/- to Rs. 48,542,740/- which is 33.84% higher than the original contract amount in favor of captioned Transmission Line.

v. **Approval to allocate 06-No. 132/11.5 KV, 31.5/40 MVA Power Transformers in Favor of SEPCO on loan basis for elimination of system constraints at SEPCO as per direction of Ministry for Water & Power.**

The agenda was presented by Chief Engineer (Development). The Board was informed that in compliance of the directions imparted by Secretary for Ministry of Water and Power Islamabad during the meeting held in Ministry of WAPDA Islamabad on 06.09.2016, 06-No. 132/11.5KV, 31.5/40MVA Power Transformers (new) recently procured under ADB Tranche-IV Projects are required to be allocated to Sukker Electric Power Company Ltd: on loan bases for elimination of system constraints in SEPCO at the following terms and conditions.

1. The Power Transformers being allocated on Loan basis will be returned by SEPCO during financial year 2016-17 at designated sites.
2. The Power Transformers proposed for allocation are new ones and recently procured from M/s Chint, China, hence, the transformers to be returned by SEPCO should also be new ones in the same condition.

The value of the 06-No. 132/11.5KV, 31.5/40 MVA Power Transformers along-with accessories is Rs. 230 Million (without taxes & duties). The Board was also informed that the case was presented to the Procurement Committee. The Committee was apprised that CEO SEPCO has intimated that these transformers will be returned back in August/September 2017. Keeping in view the request of CEO SEPCO, the Committee was requested to recommend the case to the Board for its approval for allocation of 6 No. 31.5/40 MVA Power Transformers, procured against ADB Tranche-IV Projects in favor of SEPCO for elimination of system constraints (in response of the directions imparted by the Secretary for Ministry of Water & Power during the meeting held at Ministry of WAPDA on 06.09.2016) on loan basis with the condition that the Power Transformer will be returned to MEPCO to MEPCO upto August/ September, 2017 at the same/designated sites of MEPCO. The Committee agreed with the request, however, the Ministry of Water and Power be requested to ensure the timely return of these transformers to MEPCO. The Board was requested to consider the matter and accord its necessary approval.

Decision

Considering the directions imparted by the Secretary for Ministry of Water and Power and request of CEO SEPCO, the Board accord its approval for the allocation of 06 No. 31.5/40MVA Power Transformer procured against ADB Tranche-IV Projects in favor of SEPCO for elimination of system constraints on loan basis with the condition that the Power Transformers will be returned to MEPCO up to August/ September, 2017 at the same/designated sites of MEPCO. However, the Ministry of Water and Power be requested to ensure the timely return of these transformers to MEPCO..

vi. **Approval for procurement of Energy Meters for Grid metering financed under MEPCO's own resources against tender No. PMU-MEPCO-52-2016 (Lot-iii) opened on 01.09.2016.**

The agenda was presented by Chief Engineer (Development) PMU. The Board was informed that tender No. PMU-MEPCO-52-2016 (Lot-III) was opened on 01.09.2016 for procurement of 580-No. Energy Meters for Grid Metering, A-Type, Class 0.2 with provision of communication port (AEM Romania Make or equivalent as per PPRA Rule -10) compatible with MEPCO existing AMR System required by MEPCO GSO formations. The following 04-No. firms purchased the tender but only one firm participated in the bidding process detailed as under:-

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| Sr. No. | Name of firm | Rate per Unit | Total Bid Price (without GST & SED) |
|---------|----------------------------------|--|-------------------------------------|
| 1 | M/s Ittehad Electric Co., Lahore | Rs. 42,700 | Rs. 24,766,000 |
| 2 | M/s PEL, Lahore | Not Participated in the bidding process. | |
| 3 | M/s Creative Electronics, Lahore | | |
| 4 | M/s TMA Intl: Lahore | | |

MEPCO is already procuring Energy Meters for Grid Metering (A-Type), Class 0.2 with provision of communication port, AEM Romania Make which is compatible with MEPCO existing AMR System. Detail of MEPCO previous procurement and rates accepted compared with rates of other companies for the same make Energy Meter is given as under: -

| Sr. No. | Qty. | P.O. No. & Date | Name of DISCO | Rates per Unit (PKR) |
|--|------|--------------------------|---------------|----------------------|
| 1 | 177 | 743 dt: 12.12.2009 | NTDC | 48,000 |
| 2 | 103 | 926 dt: 11.07.2012 | QESCO | 43,100 |
| 3 | 230 | 061272 dt: 13.08.2015 | MEPCO | 42,700 |
| 4 | 418 | 061278 dt: 19.02.2016 | MEPCO | 42,700 |
| Rates offered in current MEPCO tender | | | | 42,700 |

From the above comparison it is clear that M/s Ittehad Electric Co., Lahore is the only single bidder who already stands responsive firm in this item as MEPCO has already procured these Energy Meters from this firm against above mentioned purchase orders. The rate offered in this tender is the same as per previous procurement in 08-2015 & 02-2016. The compatibility of offered Energy Meters is already verified; hence evaluation of this procurement is not required. It was clarified that being single bidder, the competency to accord approval to award contract falls under the competency of MEPCO BOD which is next higher authority from the normal competent authority (i.e. Chief Executive Officer MEPCO as per NTDC Book of Financial Power-2007 Section-IV Clause -4.2). The Board was also intimated that the Procurement Committee has also recommended the case for Board's approval. The Board was requested to accord its approval for issuance of LOI /P.O in favor of M/s Ittehad Electric Co., Lahore for procurement of 580-No. Energy Meters for Grid Metering, A-Type, Class 0.2 with provision of communication port (AEM Romania Make amounting to Rs. 24,766,000/- (without GST & SED) @ Rs. 42,700/- per Energy Meter.

Decision

Considering the recommendations of Tender Evaluation Committee, it is understood that all the process confirmed to PPR Rules /Departmental SOPs and Regulations, therefore, the Board accorded its approval for issuance of LOI /P.O in favor of M/s Ittehad Electric Co., Lahore for procurement of 580-No. Energy Meters for Grid Metering, A-Type, Class 0.2 with provision of communication port (AEM Romania Make) amounting to Rs. 24,766,000/- (without GST & SED) @ Rs. 42,700/- per Energy Meter.

vii. Approval for Re-Fixation of Seniority / Protection of Pay and Pensionary benefits in respect of Mr. Saif Yousaf LS-I of MEPCO 2nd Sub-Division Dharanwala.

The agenda was presented by HR & Admin Director. The Board was informed that Mr. Saif Yousaf presently working as LS-I in MEPCO 2nd Sub-division Dharanwala was appointed as LS-I in LESCO, Lahore vide appointment letter dated 08.06.2002 and reported arrival on 20.06.2002. He also applied in MEPCO and on his selection, he joined MEPCO on 20.09.2002. Now the official has requested for counting of service w.e.f. 20.06.2002 to 19.09.2002 for the purpose of pension, pay-fixation and grant of seniority etc. Above official on his selection in MEPCO submitted his departure report to XEN Renala Khurd on 19.09.2002 and reported his arrival in MEPCO on 20.09.2002 as LS-I. The official did not apply for his appointment in MEPCO Through Proper Channel. As per Director Finance WAPDA Lahore office order No. 8823-8973 dated 22.11.1995, the pay of the Govt. Servants on their appointment in WAPDA should be fixed under the provision of FR-22 subject to the following conditions:-

1. The employee concerned has applied for appointment in WAPDA thorough proper channel.
2. There is no break between reliving from the Govt. Department and joining WAPDA.
3. Provided further that cases of such pay protection should be finalized after vetting by the Finance Division concerned. *W*

Above official filed Writ Petition No. 15542/2015 before Hon'able Lahore High Court Multan Bench. The Hon'able High Court directed vide Orders dated 20.10.2015 to decide the representation of the petitioner after giving him Personal Hearing in accordance with Law. The petitioner was heard in person by CEO MEPCO and directed him to provide the above mentioned information / documents in the light of Director Finance (Reg) WAPDA, Lahore office order dated 22.11.1995 for counting of previous service for the protection of pay / pension vide this letter dated 12.01.2016. Mr. Saif Yousaf has filed contempt petition No. 1307/2015 before Honorable Lahore High Court Multan. Honorable Court vide order dated 13.01.2016 directed the respondent (CEO MEPCO) will comply with the order by this Court within a week positively, if the petitioner provides all the documents. The petitioner (Mr. Saif Yousaf) failed to provide the necessary documents / proof of applying in MEPCO through proper channel. CEO MEPCO afforded Personal Hearing to the official on 29.01.2016. His representation was regretted since the case was not covered under the Provision of FR-22. Hon'able Lahore High Court Bench at Multan vide another order dated 31.03.2016 has directed that the request of the Petitioner seems to be tenable and as such the same shall be decided while considering the promotion order of Javed Iqbal presently working as XEN in MEPCO. Mr. Javed Iqbal, presently working as XEN in MEPCO was appointed as Jr. Engineer in IESCO, Islamabad on 04.08.2001. He applied in MEPCO and on his selection he joined MEPCO on 30.03.2002. He requested for counting of service w.e.f. 04.08.2001 to 30.03.2002 for pension purpose, pay fixation and grant of seniority as Assistant Manager w.e.f. 04.08.2001. IESCO vide its letter No. 60772 dated 23.11.2009 and No. 63702 dated 11.02.2009 has informed that:-

1. Officer not applied through proper channel for induction in MEPCO.
2. There is no break in service / gap in the date of joining in MEPCO i.e. w.e.f 04.08.2001 to 30.03.2002.
3. No Enquiry / Audit Para and nothing is outstanding against the officer.

His request was considered by MEPCO BOD in its 63rd meeting held on 15.12.2009 on the following grounds:-

1. He was exempted from the induction training as he had already undergone induction training while working in IESCO.
2. That both the Companies i.e. MEPCO and IESCO are under the same parent department i.e. PEPCO.
3. He was a New Comer in IESCO and due to less experience at the time of applying for job in MEPCO he was not well aware about the Rules & Regulations Governing his Service for which he could not apply for job in MEPCO through Proper Channel.
4. There is no break in service w.e.f 04.08.2001 to 30.03.2002.


The petitioner was heard in person by CEO, MEPCO on 04.05.2016 and referred the case to MEPCO BOD HR Committee of MEPCO BOD in its meeting held on 29.06.2016 has rejected the case accordingly the petitioner was informed vide this office letter dated 16.08.2016 . Now, Honorable Lahore High Court bench at Multan vide another order dated 29.08.2016 in Writ Petition No. 11654/2016, has again directed that the case of the petitioner may be placed before the forthcoming Board of Directors meeting who will decide the same in the light of the referred case of Mr. Javaid Iqbal, XEN in accordance with law. The Board was apprised that the case was presented to the Committee. The Committee discussed the case at length and commented that the previous Board while taking decision regarding re-fixation of seniority in respect of Mr. Javed Iqbal exercised its discretionary powers which is now closed and past transaction and present Board must decide the case after considering the departmental policies/procedures in vogue. Furthermore, as informed to the Committee that the petitioner (Mr. Saif Yousaf) failed to provide the necessary documents/ proof of applying in MEPCO through proper channel, so, after detailed deliberation the Board decided to reject the case.

Decision

With above mentioned discussion, the Board rejected the case.

viii. Approval for new policy for provision of BAD DEBTS

The agenda was presented by Finance Director. The Board was informed that MEPCO's policy on creating provision for Doubtful Debts was approved by BOD in its 90th Meeting held on 22-08-2013 which provides as under: -

- No provision on Govt. arrears.
- No provision on Agency balances. 

- 100% provision on permanent disconnecting.
- **Provision on private arrears as under:**
 - * More than 3 months & upto 6 months 10%
 - * More than 6 months & upto 1 year 25%
 - * More than 1 year & upto 2 years 50%
 - * More than 2 years & upto 3 years 75%
 - * More than 3 years 100%
- **Provision on Deferred Arrears as under:**
 - * Current year 10%
 - * More than 1 year 25%
 - * More than 3 years 50%

From the analytical study of the similar policies approved by the other DISCOs, it is ascertained that:

- a) Policy of every DISCO varies from those of others.
- b) Policies of other DISCOs extend slab period beyond three years, the capping point in MEPCO.

Since MEPCO's tight policy in comparison to those of others gives high rate of provision, it entails to higher rate of reduction of profit or increase in loss, as the case may be. Therefore, to address this situation an amendment in the policy for provision for Doubtful Debts is proposed which would emerge as under:

- No provision on Govt. arrears.
- No provision on Agency balances.
- 50% provision on permanent disconnected.
- **Provision on private arrears as under:**
 - * More than 3 months & upto 6 months 5%
 - * More than 6 months & upto 1 year 10%
 - * More than 1 year & upto 2 years 25%
 - * More than 2 years & upto 3 years 35%
 - * More than 3 years & upto 4 years 50%
 - * More than 4 years & upto 5 years 75%
 - * More than 5 years 100%
- **Provision on Deferred Arrears as under:**
 - * Current year 10%
 - * More than 1 year & upto 2 years 20%
 - * More than 2 years & upto 3 years 30%
 - * More than 3 years & upto 4 years 35%
 - * More than 4 years & upto 5 years 40%
 - * More than 5 years 50%

On the objectives of change in MEPCO's Policy for Provision for Doubtful Debts, Finance Director explained that high slabs of rates for the Provision are resulting in to unnecessary burden on profits of the Company and the proposed amendment would be helpful in reporting realistic position of profits or loss for Financial Year 2015-16 as the case may be. Therefore, the Board was requested to accord its approval for the proposed amendment in MEPCO's policy on provision for Doubtful Debts.

Decision

The Board accorded its approval for the proposed amendment in MEPCO's policy on provision for Doubtful Debts as the proposed amendment would be helpful in reporting realistic position of profits or loss for Financial Year 2015-16.

Meeting ended with thanks to and from the Chair.


(Engr. Sajid Yaqoob)
Company Secretary MEPCO