



MULTAN ELECTRIC POWER COMPANY

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No. 13156-67/Company Secy

Office of
The Company Secretary

Dated: 22-07-22

1. Muhammad Shafiq Ur Rahman
214 - Pak Block, Allama Iqbal Town
Lahore.
2. Mr. Allahyar Khan
Chief Executive Officer,
MEPCO Multan.
3. Mr. Ahmed Taimoor Nasir
Joint Secretary (Transmission),
Room No. 220 Ministry of Energy
(Power Division), Islamabad.
4. Mr. Javed Iqbal Khan,
Joint Secretary (Budget), Govt of Pakistan
Finance Division Islamabad.
5. Commodore Muhammad Siddiq (R),
D-22, Street # 2, Navel Housing Scheme (NHS),
Hilal Road, F11/1, Islamabad.
6. Sardar Naufil Mahmud,
70-B, Sarfraz Rafiqi Road,
Lahore Cantt 54810, Lahore.
7. Mr. Nauman Siddiqui,
59-G Commercial, Phase-I,
DHA, Lahore.
8. Mr. Arif Mansoor,
1st Floor, Central Design Building,
Old Anarkali, Lahore.
9. Muhammad Saleem Shah Bukhari,
Bukhari & Company, 40-41-A,
Ali Arcade, Multan.
10. Mr. Akhtar Hussain Qamar,
Watan Builders, Old Sales Tax Building,
Vehari Chowk, Multan.

Sub:- MINUTES OF 187TH BOARD MEETING HELD ON 18-07-2022.

Enclosed please find herewith Minutes of 187th BOD Meeting held on **18-07-2022 (Monday) at 02:00 PM in Board's Meeting Room MEPCO H/Qs Khanewal Road Multan,** for information and necessary action please.

DA/as above


COMPANY SECRETARY MEPCO

CC:-

1. Finance Director, MEPCO Ltd Multan.
2. All D.Gs under MEPCO Ltd Multan.
3. All G.Ms under MEPCO Ltd Multan.
4. All Chief Engineers under MEPCO Ltd Multan.
5. The Manager (MM) & Procurement (Distn) MEPCO Multan.
6. The Manager (Transport) MEPCO Ltd Multan.
7. Deputy Manager (Civil) MEPCO Ltd Multan.
8. The Staff Officer to CEO MEPCO H/Q Multan.

} For kind information and further necessary action please.

Meeting Date: 18-07-2022 (Monday)

Meeting Time: 02:00 PM

Location: Board's Room MEPCO H/Q Khanewal Road Multan

In attendance:

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|-----|-------------------------------|-------------------------------|
| 1. | Muhammad Shafiq Ur Rahman | Chairman |
| 2. | Mr. Allahyar Khan | CEO/Director |
| 3. | Muhammad Saleem Shah Bukhari | Director |
| 4. | Mr. Akhtar Hussain Qamar | Director |
| 5. | Mr. Ahmed Taimoor Nasir | Director (Through Video Link) |
| 6. | Sardar Naufil Mahmud | Director (Through Video Link) |
| 7. | Mr. Arif Mansoor | Director (Through Video Link) |
| 8. | Mr. Javed Iqbal Khan | Director (Through Video Link) |
| 9. | Mr. Nauman Siddiqui | Director (Through Video Link) |
| 10. | Commodore Muhammad Siddiq (R) | Director (Through Video Link) |
| 11. | Mr. Sajid Yaqoob | Company Secretary |

Following MEPCO officers attended the Meeting on call.

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|----|------------------------------|----------------------|
| 1. | Mian Ansar Mahmood | Finance Director |
| 2. | Mr. Liaqat Ali Memon | D.G (HR & Admin) |
| 3. | Engr. Jam Gul Muhammad Zahid | General Manager (CS) |
| 4. | Engr. Noor-ul-Hassan Dogar | Chief Engineer (P&E) |

The Quorum was in order and Meeting started with recitation of **Holy Quran** by Mr. Sajid Yaqoob. The Members and key management personnel declared that they are not directly or indirectly, concerned / interested in any contract or arrangement being considered in this Board meeting.

Following agenda items were presented to the Board, the resultant discussions and decisions of the BOD are narrated as under:-

Agenda item-1 To elect the Chairman of Board.

The agenda was presented by Company Secretary MEPCO. The Board was apprised that Mr. Jalil Ur Rehman Tarin (Chairman / Independent Director) has tendered his resignation from MEPCO BOD due to his personal & professional commitments, which has been accepted by the Board of Directors through its Circular Resolution No 05/2022 dated: 13-07-2022. So, new Chairman of the Board is required to be elected for remainder of term as per Clause 134(5) of Companies Act, 2017 & Clause 4(4) of Public Sector Companies (Corporate Governance) Rules, 2013 amended vide S.R.O. No. 275(I)/2017 dated April 21, 2017 and S.R.O. No. 715(I)/2019 dated July 01, 2019. The members were requested to elect Chairman amongst them accordingly.

The members duly deliberated the issue. In the first place they paid glowing tributes to the outgoing Chairman Mr. Jalil-ur-Rehman Tarin and expressed their gratitude for his services for MEPCO Board and advised the Secretary to convey their thanks on behalf of the Board members.

Going forward, Mr. Ahmed Taimoor Nasir proposed the name of Muhammad Shafiq Ur Rahman for his selection as Chairman of the Board. The proposal was seconded by Mr. Javed Iqbal Khan.

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With this, all other Members unanimously agreed with the proposal and requested Muhammad Shafiq Ur Rahman to accept his selection as Chairman of the Board.

Muhammad Shafiq Ur Rahman accepted his selection as Chairman and on request of the members chaired the meeting. The newly selected Chairman BoD thanked the learned members for reposing confidence in his abilities. Reciprocally, members also expressed their hope that with his visionary leadership and farsighted approach, the Company will further improve its service delivery among other DISCOs. The members further assured their fullest cooperation in handling affairs of the Company in a transparent and efficient manner. The Chairman also recorded his appreciation for the dedication and hard work with which the outgoing Chairman had run the Board. It was decided to honor the outgoing Chairman.

After deliberation, the Board unanimously resolved as follows.

Resolution

187-BOD-R1 RESOLVED that with the consent of all members, Muhammad Shafiq Ur Rahman (Independent Director) be and is hereby unanimously selected as the Chairman of MEPCO Board of Directors for remainder of the term.

Agenda item-2 Leave of absence of Honorable Members.

The Chairman of Board of Directors noted that all the members are available.

Agenda item-3 To consider and confirm the minutes of 186th BOD Meeting held on 25-06-2022.

Company Secretary apprised that the minutes of 186th BOD meeting held on 25-06-2022 duly endorsed by Chairman BOD were circulated among all Board Members. The Chairman BOD invited the attention of all Members for offering any reservation(s)/comment(s) regarding the approval of the minutes.

Resolution

187-BOD-R2 There being no objection from the house, RESOVLED that minutes of 186th BOD meeting held on 25-06-2022 be and is hereby confirmed as true record of the proceedings of the meetings.

Agenda item-4 To consider and confirm Circular Resolution No. 05/2022 dated 13.07.2022.

Proceedings:

With permission of the Chair, Company Secretary apprised the members that resignation tendered by Mr. Jalil-Ur-Rehman Tarin was presented to the members of the Board. After considering the matter, the Board passed the below detailed Circular Resolution.

“RESOLVED that the resignation tendered by Mr. Jalil-Ur-Rehman Tarin be & is hereby accepted”.

The members were requested to consider the matter and resolve accordingly. After due consideration, the Board resolved as follows.

Resolution

187-BOD-R3 RESOLVED that Circular Resolution No. 05/2022 dated 13.07.2022 be and is hereby approved and confirmed.

Agenda item-5

Approval for composition of MEPCO Senior Selection Board for promotion of MEPCO officers.

Proceedings:

With permission of the Chair, agenda was presented by D.G (HR & Admin). He informed the Board that MEPCO BOD in its 182nd meeting held on 12.03.2022 accorded approval for composition of MEPCO Senior Selection Board comprising of the following members and has been mandated for promotion of officers from CEs / DGs / Equivalent to GMs, SEs / Managers to CEs / DGs / Equivalent, XENs / Deputy Managers to SEs / Managers / Equivalent and Time Scale Up-Gradation from BPS-19 to BPS-20 (all cadres):-

- | | | |
|----|---------------------------------------------|-----------|
| 1. | Mr. Jalil Ur Rehman Tarin, Chairman BOD | Convener |
| 2. | Mr. Ahmed Taimoor Nasir, Director BOD | Member |
| 3. | Mr. Javed Iqbal Khan, Director BOD | Member |
| 4. | Mr. Muhammad Shafiq Ur Rahman, Director BOD | Member |
| 5. | Chief Executive Officer MEPCO | Member |
| 6. | DG (HR & Admn) MEPCO | Secretary |

Now, Honorable Chairman MEPCO BOD, Mr. Jalil-ur-Rehman Tarin who was also the convener of MEPCO Senior Selection Board has tendered his resignation, therefore, MEPCO BOD was requested to nominate the convener of MEPCO Senior Selection Board.

One of members proposed to nominate Chairman of MEPCO BOD, Muhammad Shafiq Ur Rahman as convener of MEPCO Senior Selection Board and Commodore Muhammad Siddiq (R) as member of MEPCO Senior Selection Board. All other members agreed with the proposal.

After due consideration, the Board resolved as follows.

Resolution

187-BOD-R4 RESOLVED that considering the request of D.G (HR & Admin), approval of re-constitution of MEPCO Senior Selection Board comprising of the following members and has been mandated for promotion of officers from CEs / DGs / Equivalent to GMs, SEs / Managers to CEs / DGs / Equivalent, XENs / Deputy Managers to SEs / Managers / Equivalent and Time Scale Up-Gradation from BPS-19 to BPS-20 (all cadres) on behalf of BOD is hereby accorded.

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|----|---------------------------------------------|-----------|
| 1) | Mr. Muhammad Shafiq Ur Rahman, Chairman BOD | Convener |
| 2) | Mr. Ahmed Taimoor Nasir, Director BOD | Member |
| 3) | Mr. Javed Iqbal Khan, Director BOD | Member |
| 4) | Commodore Muhammad Siddiq (R), Director BOD | Member |
| 5) | Chief Executive Officer MEPCO | Member |
| 6) | DG (HR & Admn) MEPCO | Secretary |

The resolution is based on the following confirmations by the management of MEPCO.

- a) No material information has been withheld and the working papers represent all facts of the case.
- b) All legal and codal formalities have been complied with.
- c) There is no conflict of interest of any officer of the MEPCO.
- d) Certified that the case has been checked by the sponsoring officer and is complete in all respects for consideration of Board of Directors, MEPCO.
- e) Concerned official/officer of MEPCO's management would be liable for any omission/misstatement of the facts and figures in the working papers.

Agenda item-6

Approval for re-designation of the post of General Manager (CS) as flexible post i.e. General Manager / Chief Engineer (CS).

Agenda item-7

Approval for re-designation of the post of Director General (Commercial) Engineer / Non-Engineer.

Agenda item-8

Approval for revision of basic pay scales & allowances and grant of ad-hoc relief allowance-2022 @ 15% of the running basic pay of basic pay scales-2017 to MEPCO employees.

Agenda item-9

Approval for grant of increase in pension to pensioners of the Federal Government.

Before start of formal presentation, one of the members pointed out that subjected agendas have not been thrashed out by the relevant Committee of BOD and are being presented without any recommendation of HR & Nomination Committee, being the relevant Committee. He proposed that Board should consider the agenda items along with recommendations of relevant Committee. All other members agreed with the proposal.

Participating into the discussion, one of members suggested that Company's organizational chart should be thoroughly reviewed as the existing structure is old one and need amendments. A wholesome revised organizational chart should be presented to Board after review of HR & Nomination Committee. After due consideration, the members agreed with the proposal with the direction to present a theme for revised organization chart of top two tiers of Company.

The Board resolved / directed as follows.

Resolution

187-BOD-R5 RESOLVED that the subjected agendas are hereby referred to HR & Nomination Committee for its recommendations.

Direction

187-BOD-D1 DIRECTED to present a theme for revised organization chart of top two tiers of Company in order to ascertain future outlook of Company's structure after vetting of HR & Nomination Committee.

(Responsibility: DG (HR & Admin) | Timeline: Next Meeting)

Agenda item-10 Approval of External Electrification of Etihad Garden Housing Society (Block A,B&C) Rahim Yar Khan in the light of direction by NEPRA.**Proceedings:**

Before start of formal presentation, one of the members pointed out that subjected agenda has not been thrashed out by the relevant Committee of BOD and is being presented without any recommendation of Policy, Strategy & Market Reforms Committee, being the relevant Committee. He proposed that Board should consider the agenda item along with recommendation of relevant Committee. All other members agreed with the proposal.

During the course of discussion, the members desired that management should provide clarification on following points while presenting the case to Policy, Strategy & Market Reforms Committee for deliberation:-

- To present the quantum of additional technical loss per annum in terms of units & its financial worth in case the grid station is constructed outside the boundary wall of Etihad Housing Society.
- To elaborate grid sharing cost that will be borne by MEPCO & Etihad Housing Society.
- To provide information about any applications received from other different societies during the same period when application was submitted by Etihad Housing Society and action taken in similar thereon.
- To present any possibility for provision of metering facility up to grid station and further sub metering and distribution within society will be responsibility of the sponsor.
- To present the details of revised Demand notice.

After due discussion, the Board resolved as follows.

Resolution

187-BOD-R6 RESOLVED that the subjected agenda is hereby referred to Policy, Strategy & Market Reforms Committee with the direction to incorporate aforementioned information while presenting the case to the Committee.

Agenda item-11 Any other point with permission of the Chair.**11-a Briefing on Company's Performance.****Proceedings:**

With permission of the Chair, GM (CS) presented the progress of Company Performance for the year ended 2021-22, He apprised the Board that MEPCO stood 1st among all DISCOs with total progressive recovery of 99.73% amongst five DISCOs of Punjab. He also presented the status of line losses with decrease of 0.3 in accordance with NEPRA target.

During the course of discussion, CEO informed the members that MEPCO has also achieved the targets assigned by Ministry of Energy (Power Division) in Circular Debt Management Program. The Board acclaimed the efforts of MEPCO management on achieving assigned targets and exhibiting commendable results for last financial year. The Chair desired that Board's appreciation should be disseminated among all tiers of Company and management must ensure that the hard

work, dedication and performance of the employees is acknowledged and appreciated in meaningful way.

During the course of discussion, the Chair desired that management should resolve the outstanding issue regarding CDP point at PARCO with NTDC as transmission line is being maintained by NTDC, whereas; high transmission loss is being charged to MEPCO instead of NTDC. After due consideration, the members were of the view that complete case since its inception should be presented to Policy, Strategy & Market Reforms Committee for deliberation.

Furthermore, while applauding the company's performance during last financial year, the members expressed their apprehension that company will maintain these results during next financial year as well. The Chair pointed out that procurement efficiency of Company has been alarmingly low during previous year. He asserted that management must ensure that all procurements are solicited within this month and maximum tenders for distribution material for F.Y 2022-23 are floated in current month to ensure availability of material in time. The management noted the direction for compliance. However, keeping in view increasing trend of material cost, the CEO requested the Board to relax the condition of allocation of budget on 06 months basis in 186th BOD meeting vide resolution No. 186-BOD-R21. In suppression of aforementioned resolution, the Board directed that all tenders for procurements including material required for Transformer Reclamation Workshops shall be floated during current month.

During the course of discussion, the Chairman Health, Safety, Environment, Quality Assurance & Customer Services Committee showed his concerns for number of fatal / non fatal accidents during F.Y 2021-22. He emphasized that management should focus on safety aspects with zero tolerance as safety management system including establishment of HSE Directorate and Reward & Reprimand Policy has been placed.

While responding to the concern of member, the Chief Executive Officer informed the Board about decreasing trend of fatal incidents in the last decade which is lowest in comparison to other DISCOs. Similarly, occurrence of fatal incidents in F.Y 2021-22 is the least as compared to previous years in MEPCO. He assured the Board that all possible measures will be adopted to bring these figures to zero as safety is top most priority of management. The members noted the response with satisfaction.

After due discussion, the Board resolved / directed as follows.

Resolution

187-BOD-R7 **RESOLVED** that Board applauded the efforts of MEPCO management with the instructions to ensure that performers / achievers are appreciated in a meaningful way.

Resolution

187-BOD-R8 In supersession of Resolution No. 186-BOD-R21, **RESOLVED** that allocation of budget will be 01 year instead of 06 months.

Direction

187-BOD-D2 **DIRECTED** to present detailed briefing regarding the metering issue pertaining to CDP point at PARCO to Policy, Strategy & Market Reforms Committee.

(Responsibility: Chief Engineer (O&M) T&G and GM (CS) | Timeline: Next PSMC Meeting)

Direction

187-BOD-D3 **DIRECTED** to ensure that all procurement must be solicited within this month as per the already approved procurement plan for FY 2022-23.

(Responsibility: GM (Tech) | Timeline: Next Meeting)

The meeting ended with thanks to and from the chair.



(Engr. Sajid Yaqoob)
Company Secretary MEPCO